Emmanuel Chanda Sikazwe

CONTACT

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PROFILE

Economics and Finance graduate (Degree with Merit, 2025) with practical experience in fixed asset management, procurement compliance, financial documentation, and ERP systems including Microsoft Dynamics 365. Skilled in asset reconcilliation, and econometric analysis using Excel and eVIEWS.

Entreprenuerial small business owner with hands-on experience in budgeting, cash flow management, and financial decision-making. Currently pursuing Chartered Accountancy to build a professional career in accounting and audit.

An active goer to Miracle Life Family Church, demonstrating strong personal values, integrity, discipline, and commitment to community engagement.

WORK EXPERIENCE

Finance Intern
Spectrum Credit Limited
December 2025 to February 2026 (3 months)

- Conducted full physical verification of fixed assets across branches, ensuring accuracy of asset records.
- Updated and maintained the fixed asset register in Microsoft dynamics 365, ensuring accurate coding, serial numbers, locations and asset values.
- Processed vendor records and procurement documentation within Microsoft Dynamics 365 in compliance with company policy.
- Perfomed system based reconcilliations between physical assets and Microsoft dynamics 365 records.
- Assisted in supplier quotation comparison, cost analysis, and preparation of procurement documentation, ensuring accurate record keeping and compliance with internal procedures.
- Coordinated order processing, invoice matching and vendor communication while maintaining organized financial and procurement records for management review.

Small Business owner

November 2022 to Present

- Managed day-to-day operations, budgeting, and customer service
- Strengthened problem-solving, and decision-making skills

SKILLS

Finance: Fixed asset management, asset reconciliation, vendor compliance, procurement documentation, financial reporting support.

Data & Analysis: Excel (reporting and Data Cleaning), EViews (OLS, ARDL, econometric modelling).

Compliance & Audit Support: Documentation control, policy adherence, audit preparation.

Business Skills: Budgeting, cost comparison, small business financial management

EDUCATION

Bachelor of Science in Economics & Finance

Institution: University of Lusaka

Year of Graduation: 2025

Key Modules:Econometrics, Financial Risk Management, Investment & Portfolio Management, International Trade & Finance, Money Bannking & Financial Markets, Entrepreneurship, Development Economics

Dissertation: "The Impact of Mining Export Revenues on Zambia's GDP Growth: A Time Series Analysis (1996–2023)"

Certificate in Career Starter Workshop

B360 Education Partnerships -2025

Completed an intensive professional development workshop focused on employability skills, communication, and career readiness.

Projects & Research

Undergraduate Dissertation (2024-2025)

Investigated the macroeconomic effects of copper export revenues on Zambia's GDP growth using EViews.

Certificate in Investment Rules, Sustainable Development and the Law

University of Cambridge (Online) - 2026

Covered international investment law , ISDS, treaty frameworks, and sustainable integration.

Certificate in Trade Rules and Sustainable Development and the Law

University of Cambridge (Online) - 2026

Explored WTO law, trade policy, and Sustainable development goals (SDGs).

REFEREES

Professional Referee

Mr. Mfanyana Madima – Lawyer, Madima and Associates

Email: info@madimalegal.com | Phone: +260 978 443 930

Academic Referee

Mr. Gordon Mulenga – Academic Supervisor

Email: gordonmulenga2@gmail.com | Phone: +260 977 415 023

Professional Referee

Christabel Mulambo– Specialist admin and support

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